

Keyboard Shortcuts

InDesign CS6

This is by far not all the Indesign Keyboard shortcuts, just a select few!

Exhaustive List of InDesign CS6 Keyboard Shortcuts

<http://tinyurl.com/indesign-cs6-shortcuts>

** Choose Window > Utilities > Tool Hints, and then select a tool to view its shortcuts and modifier keys.*

Keys for working with the Tool Bar

Tool	Key
Selectin	V, Esc
DirectSelectin	A
ToggleSelection	Command+Control+Tab
Page tool	Shift+P
Gap tool	U
Pen tool	P
Add Anchor Point tool	=
Add Anchor Point tool	= (on the numeric pad)
Delete Anchor Point tool	-
Delete Anchor Point tool	-
Convert Direction Point tool	Shift+C
Type tool	T
Type On A Path tool	Shift+T
Pencil tool (Note tool)	N
Line tool	\
Rectangle Frame tool	F
Rectangle tool	M
Ellipse tool	L
Rotate tool	R

Scale tool	S
Shear tool	O
Free Transform tool	E
Eyedropper tool	I
Measure tool	K
Gradient tool	G
Scissors tool	C
Hand tool	H
Temporarily selects Hand tool	Spacebar (Layout mode), Option (Text mode), or Option+Spacebar (both)
Zoom tool	Z
Temporarily selects Zoom Intool	Command+Spacebar
Toggle Fill and Stroke	X
Swap Fill and Stroke	Shift+X
Toggle between Formatting Affects Container and Formatting Affects Text	J
Apply Color	, [comma]
Apply Gradient	. [period]

Apply No Color	/
Switch between Normal View and Preview Mode	W
Frame Grid tool (horizontal)	Y
Frame Grid tool (vertical)	Q
Gradient Feather tool	Shift+G

Keys for working with type

Result	Windows	Mac OS
Bold	Shift+Ctrl+B	Shift+Command+B
Italic	Shift+Ctrl+I	Shift+Command+I

Normal	Shift+Ctrl+Y	Shift+Command+Y
Underline	Shift+Ctrl+U	Shift+Command+U
Strikethrough	Shift+Ctrl+/ /	Control+Shift+Command+/ /
All caps (on/off)	Shift+Ctrl+K	Shift+Command+K
Small caps (on/off)	Shift+Ctrl+H	Shift+Command+H
Align left, right, or center	Shift+Ctrl+L, R, or C	Shift+Command+L, R, or C
Increase or decrease point size*	Shift+Ctrl+> or <	Shift+Command+> or <
Increase or decrease leading (horizontal text) *	Alt+Up Arrow/ Alt+Down Arrow	Option+Up Arrow/ Option+Down Arrow
Increase or decrease leading (vertical text)*	Alt+Right Arrow/ Alt+Left Arrow	Option+Right Arrow/ Option+Left Arrow
Increase or decrease kerning and tracking (horizontal text)	Alt+Left Arrow/ Alt+Right Arrow	Option+Left Arrow/ Option+Right Arrow
Increase or decrease kerning and tracking (vertical text)	Alt+Up Arrow/ Alt+Down Arrow	Option+Up Arrow/ Option+Down Arrow

Increase or decrease kerning and tracking by five times (horizontal text)	Alt+Ctrl+Left Arrow/ Alt+Ctrl+Right Arrow	Option+Command+Left Arrow/ Option+Command+Right Arrow
Increase or decrease kerning and tracking by five times (vertical text)	Alt+Ctrl+Up Arrow/ Alt+Ctrl+Down Arrow	Option+Command+Up Arrow/ Option+Command+Down Arrow
Increase kerning between words*	Alt+Ctrl+\	Option+Command+\
Decrease kerning between words*	Alt+Ctrl+Backspace	Option+Command+Delete